

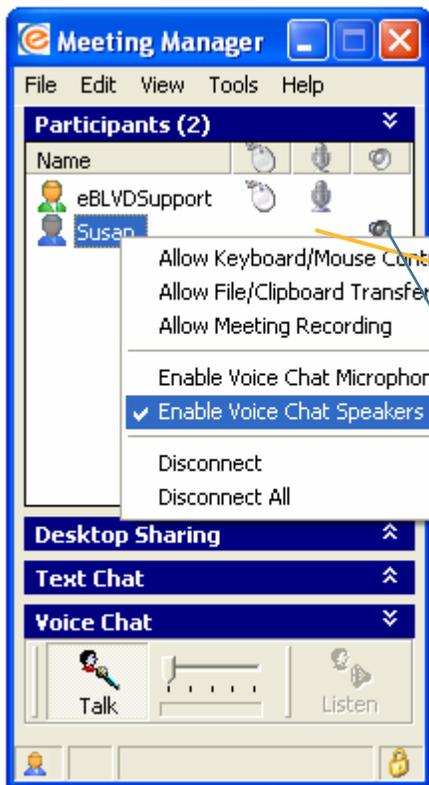
eBLVD Web Conferencing provides an integrated voice chat function to allow meeting participants to engage in voice discussions with the meeting host and one another.

eBLVD voice chat uses Voice over Internet Protocol, or VoIP technology, to convert analog voice signals into packets of data for delivery over the Internet. The voice signals are disassembled before traversing the internet, and then reassembled at their destination.

For this reason, Internet telephony using VOIP does not yet offer the same quality of telephone service as direct telephone connections.

For best voice chat quality, we recommend the following:

- A headset or handset: This reduces echo and background noise.
- Faster Internet connection: The faster your connection, the better the chat quality will be.
- Better sound cards: The Internet PhoneCARD and Internet PhoneJACK are sound cards that were specifically designed for Internet communication. There will be less echo and delay when using these soundcards.



Using VoIP

The controls for Voice Chat are located in the Meeting Manager, which opens on the Host PC when the Presenter starts the meeting.

The Presenter has complete control of who can speak and who can listen.

To allow a Participant to speak, give them the microphone by right-clicking on their name and selecting "Enable Voice Chat Microphone", or by clicking in the appropriate column to the right of their name. Each click will toggle this permission on or off. *Note: only one participant can have the microphone at a time. This is by design to avoid participants 'speaking' over one another.*

To allow a Participant to hear what's being said into the microphone, right-click on their name and select "Enable Voice Chat Speakers", or click in the appropriate column to the right of their name to activate the 'speaker' icon. Each click will toggle this permission on or off.

Each Participant who receives Microphone or Speakers permissions will see the eBLVD Chat window appear with a Volume bar section below the Text box area.

- The Talk volume is displayed by default (as displayed in the image above), but will appear grayed out unless that Participant was granted Microphone permission.
- The Listen volume bar can be viewed and adjusted by clicking the vertical bar and dragging it to the left.

